



North American Sportpony Registry

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REGISTRATION INSTRUCTIONS

Here is a brief outline of the procedure to be followed to register your pony with the North American Sportpony Registry. A much more detailed description of the **Registry's Official Rules and Regulations** is available on our website and we highly recommend that you read through them carefully.

1. On the NASPR website download the **Membership Application**. You'll find it under "Forms and Documents". Fill out this form COMPLETELY so that you become a member of the Registry as all fees are doubled for non-members.
2. On the same website under "Forms and Publications" download the **Application for Sportpony Registration**. This is the form for your pony(s). Once again, it is vital that you fill out both pages of this form COMPLETELY. Note that this form must be accompanied by photographs and a 5-generation pedigree (if available) of your pony. *If the sire and/or dam are not registered with the NASPR, include copies of both sides of any registration papers belonging to your pony's sire and/or dam for proof of pedigree. If you do not register your pony's dam with the NASPR, there is an additional administrative charge for dams that are registered with other registries (see Fee Schedule under "Forms and Publications.") Please be aware that an unregistered (unpapered) mare must be registered at the same time as her foal in order for the foal to be eligible for registration. The mare and foal will both be expected to attend an NASPR inspection the fall immediately after submission of the applications. Applications must be received at least 30 days before inspection or expedite fees will be charged.*
3. On the *Application for Sportpony Registration* it states that your pony must be DNA tested and microchipped. After we receive your *Membership Application* and *Application for Sportpony Registration* with all of the appropriate fees, you will be mailed a microchip as well as a DNA kit with instructions on how to pull hair and where to mail the sample to. **DNA kits expire after 60 days so do not delay in sending in your hair samples** or you will have to purchase another kit. *In order for your pony to have a complete pedigree on the registration certificate, DNA must also be made available to the NASPR on both the sire and the dam for parentage verification and proof of pedigree. It is the owner's responsibility to inform the NASPR of which registry might have these DNA case numbers or purchase additional DNA kits for the sire and dam.*
4. To be registered with the North American Sportpony Registry, your pony must attend an inspection. This is the final step of the registration process. Your pony will be inspected, graded and scored. Please refer to the website for the inspection schedule. Once again under "Forms and Documents" complete and send in an **Inspection/Grading/Branding Reservation** form with the appropriate fees.
5. Following the pony's inspection and completion of all registration requirements, the Certificate of Registration will be mailed to the owner. Branding is voluntary. If any requirements for registration have not been completed including, but not limited to, inspection, payment of fees, and DNA testing/microchipping, the owner or lessee has 90 days from the date of inspection to complete these remaining obligations. *If the outstanding requirements have not been met in the required time frame, the records for registration will be purged and new applications must be filed and fees paid again.*

Thank you for your interest in the North American Sportpony Registry, and we hope to hear from you soon!

Sincerely,

Verena Kruepe

Executive Director, North American Sportpony Registry